

San Francisco Ethics Commission
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For SFEC use

Certificate of Ethics Training

(California Government Code § 53235 (AB 1234))

All City officers who are required to file Statements of Economic Interests ("SEIs") with the Ethics Commission must receive ethics training under California Government Code section 53235 (AB 1234) within one year of assuming office and again within two years of the prior training. *Please fill out the information below, and file this form with the Ethics Commission. The filing may be made in person, by fax, e-mail, interoffice delivery, or regular mail. Original signatures are not needed. These certificates are public records maintained by the Ethics Commission. PDF copies can be viewed on the Ethics Commission website.*

Please review the following to determine when you must complete the training:

- If you were in office and completed training in 2013, you must complete another ethics training session within two years of your last training. For example, if you satisfied the training requirement on March 3, 2013, you must complete another ethics training session by March 2, 2015.
- If you have more recently assumed office, you are required to complete ethics training within one year of the date that you began your service. For example, if you assumed office on July 1, 2013, you must complete an ethics training session by June 30, 2014. You may satisfy this training requirement by watching the self-study "Rules of Conduct for Public Officials" training video that is available on the City Attorney's website at www.sfgov.org/cityattorney.

By signing below, I certify under penalty of perjury that:

I am in compliance with the ethics training requirement under California Government Code section 53235 (AB 1234) because I have: *(Please check one applicable box and fill in the date that you completed the training.)*

Completed a self-study training course prepared by the City Attorney's Office, which included completion of a self-study test on _____.
You **MUST** provide the actual date of completion (mm/dd/yyyy).

Completed a self-study training course prepared by another entity that complies with standards recommended by the Fair Political Practices Commission and the California Attorney General. I completed this course on _____.
Please attach a copy of the certificate of training
You **MUST** provide the actual date of completion (mm/dd/yyyy).

Name (print)

Title (print)

Name of agency, department, board or commission (print)

Signature and Date