

San Francisco Ethics Commission
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San Francisco, CA 94102
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Web: www.sfethics.org



For SFEC use

Filing Officer Report: Providing FPPC Form 700 Non-Filer Information

(Filing Officers must file this form to the Ethics Commission annually on or before April 10.)

This form is to certify that my department has completed the following:

- All advisory committee members, and designated employees have filed their SEI forms.
(If you checked this box, you only need to fill out the first page.)
- OR**
- My department has provided names, titles, direct mailing addresses, phone numbers, and email addresses for advisory committee members, and designated employees who **have not filed their SEIs.**
(If you checked this box, you must also fill out the second page of this form.)

SEI filings for advisory committee members and designated employees are kept at the following location in my department:

[Yellow box for location information]

Full Name(s) of Department, Board, or Commission

[Yellow box for Street Address]

Street Address

[Yellow box for Room Number]

Room Number

[Yellow box for City, State]

City, State

[Yellow box for Zip Code]

Zip Code

[Yellow box for Name of staff person]

Name of staff person who manages and responds to public disclosure requests for SEI filings located at my department

[Yellow box for Title]

Title

[Yellow box for Staff Person's Direct Telephone Number]

Staff Person's Direct Telephone Number

[Yellow box for Staff Person's Email Address]

Staff Person's Email Address

[Yellow box for Department Head Name]

Department Head Name

[Yellow box for Date this form was completed]

Date this form was completed

[Yellow box for Department Head Signature]

Department Head Signature

[Yellow box for Date of Signature]

Date of Signature

Filing Officer Report

Contact Information of Non-Filers

Please provide the information for your advisory board members and designated employees **who have not filed an assuming office, annual, or leaving office FPPC Form 700.**

If you wish, you may provide the information below to the Ethics Commission in MS Excel spreadsheet format.

	First Name	Last Name	Position or Title, Name of Board/Commission or Department	Direct Mailing Address	City	State	Zip Code	Assuming Office Date	Leaving Office Date	Email
<i>E X A M P L E</i>	<i>Paula</i>	<i>Orange</i>	<i>Commissioner, Happy Trees Commission</i>	<i>123 Orange Ventures Street, Suite 900</i>	<i>San Francisco</i>	<i>CA</i>	<i>94105</i>	<i>March 15, 2013</i>	<i>December 15, 2013</i>	<i>Paulaorange@orangeventures.com</i>
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