

**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL**
(S.F. Campaign and Governmental Conduct Code § 1.126)

FILED

2010 OCT 19 PM 12:13

SAN FRANCISCO
ETHICS COMMISSION

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Dennis J. Herrera	City elective office(s) held: City Attorney

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Legalink, a subsidiary of Merrill Corporation	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i> See attached.	
Contractor address: [REDACTED] Floor, San Francisco, CA 94105	
Date that contract was approved: 10/14/2010	Amount of contract: \$175,000.00
Describe the nature of the contract that was approved: court reporting services	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form
- a board on which the City elective officer(s) serves _____
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Dennis J. Herrera	Contact telephone number: (415) 554-4748
Address: City Hall, Room 234, San Francisco, CA 94102	E-mail: tara.collins@sfgov.org

Signature: [REDACTED] by City elective officer) _____ Date Signed: 10/18/10

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk) _____ Date Signed _____

Board of Directors

David A. Durkin
John W. Castro
Rick R. Atterbury
B. Michael James
Ryan M. Sprott

Company Officers

John W. Castro, Chief Executive Officer and Chairman of the Board
Rick R. Atterbury, President-LFTS
Robert H. Nazarian, Executive Vice President and Chief Financial Officer
Brenda J. Vale, Executive Vice President
Craig P. Levinsohn, Executive Vice President-Marketing
Katherine L. Miller, Chief Account Officer and Controller
Roy Gross, President-MCS

Ownership

Merrill Communications LLC is a privately held limited liability company.

Subcontractors

In this industry, court reporters are generally independent contractors and Merrill uses independent contractor reporters to provide the services required. We work with an expansive network of over 400 pre-screened affiliate service providers and a pool of over 1,500 court reporters. Court reporters are placed based on the requirements of the project (e.g., subject matter expertise (medical, patent, construction); technical requirements (LiveNote, real time, etc.), location, etc.) and, as such, we can provide you with a list of subcontractors once we have more information on what types of services you will require and where these services will be provided.

Political Committees Sponsored

Not applicable.

Statement of Confidentiality

This document contains the proprietary and confidential information of Merrill Communications LLC. By accepting this document and any attachments referenced in this document, San Francisco Ethics Commission agrees to keep the contents in confidence and not to duplicate, disclose, or use the information contained herein without the prior written consent of Merrill Communications LLC for any purpose other than evaluating the goods and services described.