

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

FILED

13 FEB 12 PM 12:25

SAN FRANCISCO ETHICS COMMISSION

BY

City Elective Officer Information (Please print clearly.)

Name of City elective officer(s):
Mayor Edwin M. Lee;

City elective office(s) held:
Mayor, City and County of San Francisco

Contractor Information (Please print clearly.)

Name of contractor: Public Health Foundation Enterprises, Inc.

Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.

- (1) See attached BOD Affiliation List
(2) Mark Bertler, Chief Executive Officer; Susan Vacko, Director of Operations
(3) & (4) & (5): n/a

Contractor address: [Redacted] City of Industry, CA 91746

Date that contract was approved:

2/11/13

Amount of contract: \$234,524

Describe the nature of the contract that was approved: PHFE will serve as the fiscal intermediary for staff members who will support the goals/objectives of the Active, Enhanced Surveillance for Viral Hepatitis project. The Project Coordinator will lead the development and implementation of enhanced surveillance activities; train and supervise research assistants to conduct all case follow-up activities; analyze response rates; lead the analysis and summarization of the 2012 chronic hepatitis annual report; produce a report detailing the security and confidentiality policies of hepatitis surveillance data and oversee revision and subsequent implementation to ensure consistent with CDC guidelines; and monitor and report on performance measures of hepatitis testing, care, and treatment. In addition, Project Research Assistants will conduct follow-up of viral hepatitis cases by clinician fax survey, patient/caregiver interview, chart review, and enter/clean data; test new database modules; import electronic files of lab tests into ICOMS; enter hepatitis lab tests reported into the Registry; compile and send patient information mailings.

Comments:

This contract was approved by (check applicable):

- [X] the City elective officer(s) identified on this form (Mayor, Edwin M. Lee)
[] a board on which the City elective officer(s) serves San Francisco Board of Supervisors
[] the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information (Please print clearly.)

Name of filer:
Jason Elliott

Contact telephone number:
415-554-5105

Address: City Hall, Room 200

E-mail:
Jason.elliott@sfgov.org

2/11/13

Signature of City Elective Officer (by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed



PUBLIC HEALTH™  
FOUNDATION ENTERPRISES  
A 501 (c)3 Nonprofit Corporation

# Board of Directors

## Term for 2012-2013

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