

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
 (S.F. Campaign and Governmental Conduct Code § 1.126)

2015 MAR 26 PM 4: 28

SAN FRANCISCO
 ETHICS COMMISSION

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s): Mayor Edwin M. Lee	City elective office(s) held: Mayor, City and County of San Francisco

Contractor Information (Please print clearly.)
Name of Contractor: Pneumatic Tube Products Company

Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.

(See Attached Page)

Contractor address: [Redacted] Portland, OR 97224
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Date that contract was approved: 3/26/15	Amount of contract: \$951,887
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Describe the nature of the contract that was approved:
 Modifying the pneumatic tube delivery systems in Buildings 5 and 25 at San Francisco General Hospital to make one integrated pneumatic tube system to service both buildings.

Comments:
 The sole source award to Pneumatic Tube Products Company will save the project over \$2 million, decrease construction time, and minimize hospital operational disruptions. The pneumatic tube system will transport medications, medical records, lab specimens, sterile supplies, and other critical patient care items throughout the two buildings. Without this system connectivity between the two buildings, the Department of Public Health would need to budget approximately \$157,500 a month in courier staff.

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form (Mayor Edwin M. Lee)
- a board on which the City elective officer(s) serves _____
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits
Print Name of Board

Filer Information (Please print clearly.)	
Name of filer: Nicole Wheaton, Mayor's Liaison to the Board of Supervisors	Contact telephone number: (415) 554-7940
Address: City Hall, Room 200 [Redacted]	E-mail: Nicole.Wheaton@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer) _____ Date Signed 3/26/15

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk) _____ Date Signed _____

Contractor Information (continued):

Pneumatic Tube Products Company

██████████
Portland, OR 97224

Members of the contractor's board of directors:

Joan C. Nutter

Mark A. Nutter

Contractor's chief executive officer, chief financial officer, and chief operating officer:

Joan C. Nutter, CEO

Mark A. Nutter, CFO

COO – None.

Any person who has an ownership of 20 percent or more in the contractor:

Joan C. Nutter, 54.5 shares

Mark A. Nutter, 50.5 shares

Any subcontractor listed in the bid or contract:

McClure Electric

Superior Coring

Any political committee sponsored or controlled by the contractor:

None.