


**Key Program and Operational Deadlines**  
(July through December 2016)

Prepared for the April 25, 2016 Regular Monthly Meeting of the San Francisco Ethics Commission

Program or Operational Area	July	August	September	October	November	December
<b>Policy</b>	TBD per Policy Agenda 					
<b>Lobbying</b>	• Monthly reports due 7/15	• Monthly reports due 8/15	• Monthly reports due 9/15	• Monthly reports due 10/17	• Monthly reports due 11/15	• Monthly reports due 12/15
<b>Campaign Disclosure</b>		<ul style="list-style-type: none"> <li>• Nomination Deadline for Non-Supervisory Candidates</li> <li>• Candidate Training Sessions</li> <li>• Ballot Measure and General Purpose Committees Training Sessions</li> </ul>				
<b>Public Financing</b>	• Continue to review Qualifying and Matching Requests	<ul style="list-style-type: none"> <li>• Last day to submit Qualifying Requests is 8/30</li> <li>• Continue to review Qualifying and Matching Requests</li> </ul>	<ul style="list-style-type: none"> <li>• Early September: Make determination of whether pending Qualifying Requests meet criteria</li> <li>• Process Matching Requests</li> </ul>	• Process Matching Requests	<ul style="list-style-type: none"> <li>• Process Matching Requests</li> <li>• Reminders to publicly funded candidates about mandatory audit</li> </ul>	• Last day to submit Matching Requests is 12/8
<b>Ethics</b>						
<b>Permit Consultants</b>	• Qtrly reports due 7/15			• Qtrly reports due 10/15		
<b>Major Developers</b>	• Qtrly reports due 7/15			• Qtrly reports due 7/15		
<b>Campaign Consultants</b>			• Qtrly reports due 9/15			• Qtrly reports due 12/15
<b>Audit Program</b>	<ul style="list-style-type: none"> <li>• Pre-2015 Cycle Audits Completed</li> <li>• 2015 Cycle Publicly Financed Audits Completed</li> <li>• 2015 Cycle Randomly Selected Audits Begin</li> <li>• Internal Review of Audit Program Continued</li> </ul>	<ul style="list-style-type: none"> <li>• 2015 Cycle Randomly Selected Audits Continued</li> <li>• Internal Review of Audit Program Continued</li> </ul>	<ul style="list-style-type: none"> <li>• 2015 Cycle Randomly Selected Audits Continued</li> <li>• Internal Review of Audit Program Continued</li> </ul>	<ul style="list-style-type: none"> <li>• 2015 Cycle Randomly Selected Audits Continued</li> <li>• Internal Review of Audit Program Continued</li> </ul>	<ul style="list-style-type: none"> <li>• 2015 Cycle Randomly Selected Audits Continued</li> </ul>	<ul style="list-style-type: none"> <li>• 2015 Cycle Randomly Selected Audits Continued</li> </ul>
<b>Commission Meetings</b>	• Commission Mtg 7/25	• Commission Mtg 8/22	• Commission Mtg 9/26	• Commission Mtg 10/24	• Commission Mtg 11/28	• Commission Mtg 12/26