

San Francisco Ethics Commission - May 26, 2016 Pre-Election Filing Reminders

	May 26, 2016 Pre-Election Filing Deadline	496 Late Reports (Must be filed in electronic format by San Francisco committees)	497 Late Reports (Must be filed in electronic format)
Filer Type	Period covered is the day after the closing date of the previous statement filed through May 21, 2016; or if no statement was filed in 2016, the period is January 1, 2016 through May 21, 2016	For the June 7, 2016 election, the Late Period covers the period from March 9, 2016 through June 7, 2016.	
Candidates	<p>✓ All committees controlled by San Francisco candidates being voted upon in the June 7, 2016 Election</p> <p><i>Note:</i> When a candidate or officeholder controls more than one committee for the purpose of election to office, all committees of that candidate or officeholder MUST file pre-election statements each time any committee statement is due (see Cal. Code Regulation Section §18405).</p>	Not applicable	<p>✓ <u>File Form 497 within 24 hours of:</u></p> <ul style="list-style-type: none"> receiving or making a late monetary contribution or loan; or making a late in-kind contribution. <p><u>File Form 497 within 48 hours of:</u></p> <ul style="list-style-type: none"> receiving a late in-kind contribution.
Primarily Formed Ballot Measure Committees	<p>✓ All Ballot Measure Committees for the June 7, 2016 election</p>	Not applicable	<p>✓ <u>File Form 497 within 24 hours of:</u></p> <ul style="list-style-type: none"> receiving or making a late monetary contribution or loan; or making a late in-kind contribution. <p><u>File Form 497 within 48 hours of:</u></p> <ul style="list-style-type: none"> receiving a late in-kind contribution.
Primarily Formed Candidate Committees	<p>✓ All Primarily Formed Candidate Committees affecting candidates for the June 7, 2016 election</p>	<p>✓ File Form 496 within 24 hours.</p>	<p>✓ <u>File Form 497 within 24 hours of:</u></p> <ul style="list-style-type: none"> receiving or making a late monetary contribution or loan; or making a late in-kind contribution. <p><u>File Form 497 within 48 hours of:</u></p> <ul style="list-style-type: none"> receiving a late in-kind contribution.
General Purpose Committees (including Major Donors and Independent Expenditure Committees)	<p>✓ All San Francisco general purpose committees must file pre-election statements before any San Francisco election if the committee makes contributions or expenditures totaling \$500 or more in the applicable pre-election period, <i>except as noted below:</i></p> <p><i>Note:</i> This filing does NOT apply if a general purpose committee's ONLY payments are for costs related to the establishment and administration of that committee. The excluded costs are legal and accounting fees and other expenses incurred in setting up and running a sponsored committee.</p>	<p>✓ File Form 496 within 24 hours of making an independent expenditure of \$1,000 or more.</p> <p><i>Note:</i> All San Francisco committees must file electronically. While Non-San Francisco Committees may file Form 496 in paper format, it is recommended that they file in electronic format.</p>	<p>✓ <u>File Form 497 within 24 hours of:</u></p> <ul style="list-style-type: none"> making a late monetary contribution, loan, or in-kind contribution to a candidate or ballot measure committee formed for the June 7, 2016 election. <p><i>Note:</i> Form 497 is also required if you make a late contribution to a State Political Party.</p>