



ETHICS COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

DAINA CHIU
CHAIR

December 17, 2018

QUENTIN L. KOPP
VICE-CHAIR

To: Members of the Ethics Commission

PAUL A. RENNE
COMMISSIONER

From: LeeAnn Pelham, Executive Director

YVONNE LEE
COMMISSIONER

Subject: **AGENDA ITEM 4 – Adoption of Ethics Commission Regular Meeting Schedule for Calendar Year 2019**

NOREEN AMBROSE
COMMISSIONER

Summary This item provides the opportunity for the Ethics Commission to adopt a planned calendar for its monthly Regular Meetings in calendar year 2019.

LEEANN PELHAM
EXECUTIVE DIRECTOR

Action Requested That the Commission adopt the proposed schedule consistent with its Bylaws for Regular Meeting dates in 2019 at its December meeting to support transparency and effective public engagement with its work.

Background

Article VII, Section 4 of the bylaws provides for the meeting day, location, and time of Commission meetings. In addition, Article VII, Sec. 8 requires Commission meetings to be televised where technically feasible. In December 2017, the Commission amended Article VII, Section 4 to provide that its Regular meetings shall be held on the third Friday of each month, except in the case of a City recognized holiday or the unavailability of a televised meeting room, when the meeting shall be held on the closest practicable day. Unless otherwise noticed, Meetings are held at City Hall, One Dr. Carlton B. Goodlett Place, Room 416 in San Francisco beginning at 2:00 p.m.

Proposed Regular Meeting Dates for 2019


The dates shown in the table below and illustrated in the Attachment as Chart 1 align with the Commission’s Bylaw requirement, including the requirement for televised meetings. These dates are proposed for formal adoption by the Commission as its planned Regular Meeting Schedule for Calendar Year 2019.

Day	Date	Time	Location
Friday	January 18, 2019	2:00 pm	City Hall Room 416
Friday	February 15, 2019	2:00 pm	City Hall Room 416
Friday	March 15, 2019	2:00 pm	City Hall Room 416
Friday	April 19, 2019	2:00 pm	City Hall Room 416
Friday	May 17, 2019	2:00 pm	City Hall Room 416
Friday	June 21, 2019	2:00 pm	City Hall Room 416





Friday	July 19, 2019	2:00 pm	City Hall Room 416
Friday	August 16, 2019	2:00 pm	City Hall Room 416
Friday	September 20, 2019	2:00 pm	City Hall Room 416
Friday	October 18, 2019	2:00 pm	City Hall Room 416
Friday	November 15, 2019	2:00 pm	City Hall Room 416
Friday	December 20, 2019	2:00 pm	City Hall Room 416

Chart 1

Proposed Ethics Commission Meeting Dates, January through December 2019

 = Meeting Dates that align with Ethics Commission Bylaws

2019 Calendar

January							February							March							April								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5						1	2							1	2			1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13		
13	14	15	16	17		19	10	11	12	13	14		16	10	11	12	13	14		16	14	15	16	17	18		20		
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27		
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30						