

Project	Status
<b>Campaign Finance</b>	
<b>Electronic filing of Notification of Submission of Proposal</b>  ACAO established the new SFEC Form 126f2 - Notification of Submission of Proposal. This project will permit filers to submit this form electronically and for the public to be able to view electronic filings and data.	Deployed Q2 FY 18-19
<b>Electronic filing of Notification of Contract Approval form</b>  DataSF vendor (Socrata) is discontinuing existing service where staff currently posts scanned paper forms. As a result, contractor disclosure forms (SFEC Form 126) will be converted to an electronic format and will automatically post online. A public dataset will allow searches of disclosed named parties to a contract to improve ability for candidates to comply with contractor contribution ban.	Deployed Q2 FY 18-19
<b>Campaign Finance Dashboards website for November 2019 election</b>  Staff developed a new version of the Commission's data visualization tool to explore campaign contributions and expenditures in the November 2019 election.	Deployed Q1 FY 19-20
<b>Electronic filing of Behested Contributions Received by Certain Committees</b>  ACAO established the new SFEC Form 114.5 - Behested Contributions Received by Certain Committees. This project will permit filers to submit this form electronically and for the public to be able to view electronic filings and data.	Deployed Q1 FY 19-20
<b>Electronic filing of Contributions Made by Business Entities</b>  ACAO established the new SFEC Form 124 - Contributions Made by Business Entities. This project will permit filers to submit this form electronically and for the public to be able to view electronic filings and data.	Deployed Q1 FY 19-20
<b>Automate Electronic filing of Notification of Contract Approval form business process for Clerk of the Board's office</b>  SFEC Form 126f4 follows a unique filing process when contracts are approved by the Board of Supervisors. This project includes working with the Clerk of the Board's office to develop an automated workflow for departments and Clerk of the Board divisions to work on a single copy of an electronic filing as it progresses through legislative review.	Deployed Q1 FY 19-20
<b>Automate Electronic filing of Notification of Contract Approval form business process for Mayor's office</b>  Contracts approved by the Board of Supervisors also require approval by the Mayor. This triggers SFEC Form 126f4 Notification of Contract Approval filing obligations for both the BOS and Mayor. This project includes automating the data entry of the Mayor's form to eliminate duplicative work by both the Clerk of the Board and Mayor's staff.	Deployed Q2 FY 19-20
<b>Campaign Finance Dashboards website for March 2020 election</b>  Staff will develop a new version of the Commission's data visualization tool to explore campaign contributions and expenditures in the March 2020 election.	Expected Q2 FY 19-20
<b>Electronic Filing of Communication Disclosure Forms and Associated Advertisements</b>  This project includes implementing electronic filing of SFEC-161 - Itemized Disclosure Statement for Mass Mailings, SFEC-162 - Electioneering Communications Report, SFEC-163 - Member Communication Report. In addition, it implements the disclosure of associated advertisements on these forms and late independent expenditure reports. This includes online submission of video, audio, and print advertisements.	Expected Q2 FY 19-20
<b>Campaign Finance Application Programming Interface (API)</b>  The project includes direct public access to Netfile transaction data, geolocation data, electronic local third-party expenditure forms and data access, online access to disclosed advertisements, improved synchronization with DataSF, and better data structure to visualize information.	Development completed Q2 FY19-20. In acceptance testing phase.
<b>Integrate Form 700 API with DataSF</b>  The City's DataSF team previously synchronized the Commission's Netfile Form 700 filing data for elected officials, department heads, and commissioners and board members to the DataSF central data repository for the City. The software that previously synchronized the data has stopped working and the City's DataSF team did not have the resources to restore it. This project includes Ethics Commission staff rebuilding and restoring the synchronization of Form 700 data with DataSF.	Expected Q3 FY19-20

<p><b>Implement Prop F Nov 2019 Ballot Measure</b></p> <p>Proposition F requires additional disclosure information to be filed related to independent expenditures and mass mailings. This project would be to asses any required changes and incorporate those changes into existing electronic filing systems.</p>	Under review
<p><b>Implement Public Financing Changes (Phase II)</b></p> <p>The recent changes to the public financing rules requires changes to be made to the existing electronic filing system. This project would include assessing those changes and implementing any updates to the system.</p>	Under review
<p><b>Integrate new Campaign Finance API with DataSF</b></p> <p>This project includes synchronizing the Commissions new Campaign Finance API with DataSF to provide more timely and useful campaign finance data.</p>	Under review
<p><b>Develop Outreach Plan Related to Campaign Finance API and Dashboards</b></p> <p>This project includes developing an outreach plan to educate the public and press how to make best use of new campaign finance tools that will soon be available.</p>	Under review
<b>Lobbyist</b>	
<p><b>Electronic filing of Lobbyists on Behalf of the City Reports</b></p> <p>DataSF vendor (Socrata) is discontinuing existing service where staff currently posts scanned paper forms. Disclosure report will be converted to an electronic filing and automatically posted online.</p>	Deployed Q2 FY 18-19
<p><b>Expenditure Lobbyist System (Measure C)</b></p> <p>Electronic filing of expenditure lobbyist registration and monthly disclosure reports and public access web site.</p>	Deployed Q3 FY 18-19
<p><b>Revised Lobbyist Application Programming Interface (API) and connection to DataSF</b></p> <p>DataSF servers used to process lobbyist data hit capacity issues due to obsolete design of existing lobbyist API built in 2011. In addition, changes in Measure T required changes to the 2011 API. Staff is working with Netfile to redesign the API for better efficiency to restore syncing with DataSF and make changes for Measure T.</p>	Under review
<b>Conflict of Interest</b>	
<p><b>Electronic Filing of Behested Payments by a City Officer</b></p> <p>ACAO established the new SFEC Form 3610b - Behested Payments by a City Officer. This project will permit filers to submit this form electronically.</p>	Deployed Q3 FY 18-19
<p><b>Electronic Filing of Donors of Behested Payments Report</b></p> <p>ACAO established the new SFEC Form 3620 - Donors of Behested Payments Report. This project will permit filers to submit this form electronically.</p>	Deployed Q4 FY 18-19
<p><b>Electronic Filing of Recipients of Major Behested Payments</b></p> <p>ACAO established the new SFEC Form 3630 - Recipients of Major Behested Payments. This project will permit filers to submit this form electronically.</p>	Deployed Q4 FY 18-19
<p><b>Electronic filing of Filing Officer Report</b></p> <p>Department filing officers are required to file the Filing Officer Report to report Statement of Economic Interests Form 700 non-filers to the Ethics Commission by April 10 of each year. This project would permit filers to submit this form electronically.</p>	Deployed Q4 FY 18-19
<p><b>Electronic Filing of Notification of Recusal</b></p> <p>ACAO established the new SFEC Form 3209b - Notification of Recusal. This project will permit filers to submit this form electronically.</p>	Deployed Q4 FY 18-19
<p><b>Electronic filing of Statement of Economic Interests for Designated filers</b></p> <p>Designated filers required to file the Statement of Economic Interests with their department filing officer will be able to file their statements electronically.</p>	Expected Q3 FY 20-21
<b>Permit Consultants and Major Developers</b>	
<p><b>Electronic filing of Permit Consultant Registration and Quarterly Reports and publicly accessible dataset</b></p> <p>DataSF vendor (Socrata) is discontinuing existing service where staff currently posts scanned paper forms. Disclosure report will be converted to an electronic filing and automatically posted online.</p>	Deployed Q1 FY 18-19

**Electronic Disclosure Data Analysis Division**  
**Project Status**  
**November 2019**

<p><b>Electronic filing of Major Developer Reports and publicly accessible dataset</b></p> <p>DataSF vendor (Socrata) is discontinuing existing service where staff currently posts scanned paper forms. Disclosure report will be converted to an electronic filing and automatically posted online.</p>	<p>Deployed Q2 FY 18-19</p>
<b>Internal Projects</b>	
<p><b>Internal IT ticketing system</b></p> <p>Staff is establishing an internal IT ticketing system to provide for better tracking of filer and staff support requests and resolution of electronic filing system bugs and issues.</p>	<p>Deployed Q4 FY 17-18</p>
<p><b>Implement Voice Over IP (VOIP) telephone system replacement</b></p> <p>This project includes replacing the office telephone system with a new VOIP telephone system to improve office communications, collaboration capabilities, and disaster resiliency.</p>	<p>Expected Q3 FY 19-20</p>
<p><b>Online Disclosure System Contract 2020</b></p> <p>Staff is seeking to extend the contract with our online filing systems vendor, Netfile. The new contract will extend support and maintenance on the existing electronic filing system for two years.</p>	<p>Expected Q4 FY 19-20</p>
<p><b>Update IT Continuity of Operations Plan and develop Cybersecurity plan</b></p> <p>New policies from the Committee on Information Technology require the Commission to update its continuity of operations plan and develop plans to handle responses to cybersecurity incidents.</p>	<p>Under review</p>
<p><b>Convert Existing Forms to Electronic Filing Formats</b></p> <p>This project includes converting existing disclosure forms including various campaign finance and campaign consultant forms to electronic format. In addition, this includes possible implementation of online complaint and waiver request forms.</p>	<p>Under review</p>
<p><b>Implement Patch Management System</b></p> <p>This project includes integration with the Citywide system to apply the security patches and updates to office computer equipment and servers</p>	<p>Under review</p>
<p><b>Implement ShareFile</b></p> <p>This project includes implementing ShareFile system to allow audit and enforcement teams to securely receive and access large transfers of electronic records from third-party sources.</p>	<p>Under review</p>