Sunshine Ordinance Regulations (San Francisco Administrative Code Section 67.33)

Last Changed December 23, 2017

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Regulation 67.33-1. Sunshine Ordinance Training Requirements.

(a) All City Officials, Department Heads and employees who are required to file an annual Statement of Economic Interests with the Ethics Commission must, annually:

(1) Complete the Sunshine Ordinance Training required by San Francisco Administrative Code Section 67.33 and certify completion of that training in the manner specified in Subsection (b).

(b) Certify completion of the Sunshine Training requirement by the following dates:

(1) Each City official, department head or employee shall file a declaration within 30 days of the date they are sworn in or assume employment;

(2) Each official, department head or employee shall file a declaration annually by April 1. An official, department head or employee who assumed office between October 1 and March 31 and timely filed a declaration under Subsection (b)(1) shall not be required to file a declaration on the April 1 immediately following assumption of office.

(3) If a filing deadline listed in this regulation falls on a Saturday, Sunday or official City holiday, the deadline shall be extended to the next regular business day.

(c) A declaration required by Administrative Code Section 67.33 must be filed in a manner prescribed by the Ethics Commission.