

San Francisco Ethics Commission
Filing Schedule for
Committees Primarily Formed to Support/Oppose San Francisco Ballot Measures
Listed on the November 8, 2022 Ballot



Deadline	Period	Form	Notes
Aug 1, 2022 <i>Semi-Annual</i>	* – 6/30/22	460	<ul style="list-style-type: none"> All committees must file this statement.
Within 10 Days <i>Independent Expenditure Verification</i>	Ongoing	462	<ul style="list-style-type: none"> Committees making independent expenditures must file this form with the FPPC. Email only. No paper copy is required. Committees file only one Form 462 per election for each candidate or measure supported or opposed by an independent expenditure.
Within 24 Hours <i>Contribution/Independent Expenditure Reports</i>	8/10/22 – 11/8/22	496 497	<ul style="list-style-type: none"> 496: File if an independent expenditure of \$1,000 or more in the aggregate is made 497: File if a contribution of \$1,000 or more in the aggregate is received from a single source. 497: File if a contribution of \$1,000 or more in the aggregate is made to or in connection with a candidate or measure being voted upon November 8, 2022, or to a political party committee. The recipient of a non-monetary contribution of \$1000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received.
Sep 29, 2022 <i>1st Pre-Election</i>	7/1/22 – 9/24/22	460	<ul style="list-style-type: none"> All committees must file this statement.
Oct 27, 2022 <i>2nd Pre-Election</i>	9/25/22 – 10/22/22	460	<ul style="list-style-type: none"> All committees must file this statement.
Nov 4, 2022 <i>3rd Pre-Election</i>	10/23/22 – 11/2/22	460	<ul style="list-style-type: none"> All committees must file this statement.
Jan 31, 2023 <i>Semi-Annual</i>	11/3/22 – 12/31/22	460	<ul style="list-style-type: none"> All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2022.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 due the weekend before the election, or to any Form 496. Form 496 reports must be filed within 24 hours regardless of the day of the week.
- **Late Filing Fines:** Late filed statements will be assessed a \$25 per day late fine, until the statement is filed.
- **Method of Delivery:** All reports must be [e-filed](#).

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Additional Notes Cont.:

- **Form SFEC-113:** The proponent of any petition that is circulated to qualify a measure for the ballot must inform the Ethics Commission that the proponent has begun to circulate the petition by filing Form SFEC -113 within one business day of the first date that the petition is circulated.
- **Form SFEC-114.5:** Each committee which receives contributions that in aggregate total \$5,000 or more in a single calendar year, which were made at the behest of a City elective officer, must file this form no later than the deadline to file its semi-annual or pre-election statement.
- **Form SFEC-124:** Each committee which receives contributions that in aggregate total \$10,000 or more during an election cycle, from a single business entity, must file this form no later than the deadline to file its semi-annual or pre-election statement.
- **Form SFEC-125:** Any candidate-controlled ballot measure committee which receives contributions which were “bundled” must file Form SFEC-125 at the time they are required to file a semi-annual or pre-election statement.
- **Form 511 – Paid Spokesperson Report:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter).
- **Ballot Measure Quarterly Report:** Quarterly campaign reports are required prior to the semi-annual period in which pre-election reports must be filed.
- **Public Documents:** All forms are public documents. Instructional information is available at www.sfethics.org. Click on Compliance > Committees.
- **Committee Status:** See FPPC [Regulation 18247.5](#) to determine if a committee is primarily formed.
- **Other Committee Expenditures:** Contact the Ethics Commission if the committee makes independent expenditures/contributions to candidates and/or other measures. Additional reports may be required.

Advertisement Disclaimers / Committee Treasurer Training

- Many ballot measure advertisements require disclaimers, please review [disclaimer charts](#) for specific disclaimer requirements.
- **Complete Committee Treasurer Training - File Form 107:** [Training for Committee Treasurers](#)