



San Francisco Ethics Commission

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October 7, 2022

To: Members of the Ethics Commission

From: LeeAnn Pelham, Executive Director, and Gayathri Thaikkendiyil, Deputy Director and Chief Operating Officer

Subject: Agenda Item 10 - Discussion and Possible Action on draft of Ethics Commission Annual Report for Fiscal Year Ending June 30, 2022

Commission Bylaws require Commission action to approve its annual report. This item has been placed on the Commission's meeting Agenda to allow the Commission to discuss and take possible action on a draft Annual Report for the Fiscal Year ending June 30, 2022.

Bylaws Require Approval of Annual Report

Ethics Commission Bylaws provide that at the end of the Fiscal Year (FY) the Chair, along with the Executive Director, shall submit a written annual report to the Commission for approval, summarizing the activities, accomplishments, and budgetary needs of the Ethics Commission. (See Bylaws Article IV - Officers, Section 3: Chairperson).

Draft Annual Report for Fiscal Year Ending June 30, 2022

Pursuant to Ethics Commission Bylaws Article IV, Sec. 3 the Chair and Executive Director have placed this item on the October meeting agenda to enable the Commission to review the Annual Report draft and take action to adopt a final Annual Report for FY22.

Next Steps

If the Commission wishes to provide any feedback or has any requested revisions, Staff will incorporate changes into a final draft report for consideration at the next Commission meeting. Alternatively, should the Commission wish to adopt the draft as presented, Staff will finalize the report as adopted for public distribution.