



San Francisco Ethics Commission
November 5, 2024 Election Filing Schedule
City Candidates and their Controlled Committees

| Statement | Filing Deadline | Disclosure Period | Form | Note |
|----------------------|------------------------------------|---------------------|---------------------------|---|
| 24 Hour Reports | Within 24 hours of activity | 8/7/24 – 11/5/24 | 496 or 497 | <p>Form 496 (Late Independent Expenditure Report)</p> <ul style="list-style-type: none"> ▪ File if an independent expenditure of \$1,000 or more in the aggregate is made. <p>Form 497 (Late Contribution Report*)</p> <ul style="list-style-type: none"> ▪ File if a contribution or loan of \$1,000 or more in aggregate is received from a single source or made to a candidate or primarily-formed committee. |
| Mid-Year Semi-Annual | July 31, 2024 | * – 6/30/24 | 460 | <ul style="list-style-type: none"> ▪ All committees must file this statement. |
| 1st Pre-Election | September 26, 2024 | 7/1/24 – 9/21/24 | 460 or 470 | <ul style="list-style-type: none"> ▪ All committees must file these statement. |
| 2nd Pre-Election | October 24, 2024 | 9/22/24 – 10/19/24 | | |
| 3rd Pre-Election | November 1, 2024 | 10/20/24 – 10/30/24 | | |
| Year-End Semi-Annual | January 31, 2025 | 10/31/24 – 12/31/24 | 460 | <ul style="list-style-type: none"> ▪ All committees must file this statement unless termination Forms 410 and 460 are filed before the close of the relevant period. |

* Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

Additional Filing Requirements:

- **Form 501:** All candidates must file Form 501 before soliciting/receiving contributions.
- **Form 410:** Must be filed within 10 days, once \$2,000 or more has been raised/spent.
- **Form 460:** Candidates who have raised/spent \$2,000 or more must file the Form 460.
- **Form 470 (2024):** Candidates who do not raise or spend \$2,000 (or anticipate raising or spending \$2,000 or more) in 2024 and do not have an open committee may file Form 470 on or before January 25, 2024. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and a Form 410 must be filed.
- **SFEC Form 125:** All committees which receive contributions which were “bundled”, must file SFEC Form 125 at the time they are required to file a semi-annual or pre-election statement (see definition of "Bundled Contributions" below).
- **SFEC Form 161:** Each committee which pays for a “mass mailing” must e-file a SFEC Form 161 (including a copy of the mailing - [specification notes](#)) within 5 days of the mailing, or within 48 hours if sent within the last 16 days prior to the election.
- **Method of Delivery:** Committees identified in CGCC 1.112(b) must electronically file campaign statements using the method identified on the webpage titled [Complete List of Campaign & Public Financing Forms](#).

Additional Notes:

- **Late Filing Fines:** Late filed statements required to be e-filed will be assessed a \$25 per day late fine, until the statement is e-filed. Late filed statements required to be filed on paper will be assessed a \$10 per day late fine, until the statement is filed.
- **Cross-Filing Rules:** When a candidate or officeholder controls more than one committee for the purpose of election to office, all committees of that candidate or officeholder MUST file FPPC Form 460 semi-annual and pre-election statements each time any committee statement is due (see [Cal. Code Regulation Section 18405](#)).
- **Prohibition on Contributions from Contractors doing Business with the City:** [See Campaign and Governmental Conduct Code Sec. 1.126](#) and [its regulations](#) for more information.
- **Prohibition on Contributions from Corporations:** [See Campaign and Governmental Conduct Code Sec. 1.114\(b\)](#) and [its regulations](#) for more information.
- **Prohibition on Contributions for Official Action:** [See Campaign and Governmental Conduct Code Sec. 1.114\(d\)](#).
- **Prohibition on Contributions from Individuals with a Pending Land Use Matter:** [See Campaign and Governmental Conduct Code Sec. 1.127](#).
- **Advertisement Disclaimers:** See [disclaimer charts](#) on the Ethics Commission website for specific disclaimer requirements.
- **Complete Training:** Candidates for City elective office and their treasurer/assistant treasurer must complete a [training](#) conducted by Ethics Commission staff prior to each election in which the candidate will appear on the ballot.
- **Resources:** Local [campaign guides](#), or visit www.sfgov.org>Guidance>Campaigns.
- **Public Documents:** All statements and reports are public documents.

- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [After the Campaign](#) for additional information.

Definitions:

- **Mass Mailing:** Over 200 substantially similar pieces of mail but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry (See SFEC Form 161)
- **Bundled Contributions:** Delivered or transmitting contributions, other than one's own or one's spouse's, except for campaign administrative activities (defined below) and any actions by the candidate that a candidate committee is supporting.
- **Campaign Administrative Activity:** Administrative functions performed by paid or volunteer campaign staff, a campaign consultant whose payment is disclosed on the committee's campaign statements, or such campaign consultant's paid employees.