

## **San Francisco Ethics Commission**

November 5, 2024 Election Filing Schedule

## **Major Donor and Independent Expenditure Committees**

Statement	Filing Deadline	Disclosure Period	Form	Note
24 Hour Reports	Within 24 hours of activity	8/7/24 – 11/5/24	496 or 497	<ul> <li>Form 496 (Late Independent Expenditure Report)         <ul> <li>File if an independent expenditure of \$1,000 or more in the aggregate is made.</li> </ul> </li> <li>Form 497 (Late Contribution Report)         <ul> <li>File if a contribution or loan of \$1,000 or more in aggregate is made to or in connection with a candidate or measure listed on the November 5, 2024 ballot.</li> </ul> </li> </ul>
Independent Expenditure Verification	Ongoing	Within 10 days	<u>462</u>	<ul> <li>Committees making independent expenditures must file this form with the FPPC via email.</li> <li>Committees file only one Form 462 per election for each candidate or measure supported or opposed by an independent expenditure.</li> </ul>
Mid-Year Semi-Annual	July 31, 2024	* - 6/30/24	461	<ul> <li>All committees must file this statement.</li> </ul>
Year-End Semi-Annual	January 31, 2025	7/1/24 – 12/31/24		

<sup>\*</sup>Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.

## **Additional Notes:**

- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday.
  - o This extension does not apply to a Form 497 that is due the weekend before the election
  - o This extension never applies to any Form 496.
- Form 511 Paid Spokesperson Report:
  - o File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure:
    - 1) a payment totaling \$5,000 or more to an individual to appear in an advertisement, or
    - 2) a payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter).
- **Method of Delivery:** All Committees identified in CGCC 1.112(b) must electronically e-file campaign statements using the method identified on the webpage titled <a href="Complete List of Campaign & Public Financing Forms">Complete List of Campaign & Public Financing Forms</a>.
- Late Filing Fines: Late filed statements required to be e-filed will be assessed a \$25 per day late fine, until the statement is e-filed. Late filed statements required to be filed on paper will be assessed a \$10 per day late fine, until the statement is filed.
- Public Documents: All forms are public documents.
- Advertisement Disclaimers: Many advertisements require disclaimers. Please review disclaimer charts for specific disclaimer requirements.
- Committee Status:
  - A city committee may make contributions or independent expenditures in connection with other elections.
  - o Generally, a city committee is one that spends more than 70% of its funds in connection with elections in one city.
  - See <u>FPPC Regulation 18227.5</u> to determine whether your committee is a city, county or state committee.