San Francisco Ethics Commission

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Disclosure of Personal, Professional, and Business Relationships

A Public Document

Instructions: The City's Campaign and Governmental Conduct Code (SEC. 3.214) requires City officers and employees to disclose on the public record, any personal, professional, or business relationships with any individual who is the subject of, or has an ownership or financial interest in, the subject of a governmental decision being made by the officer or employee.

Please disclose any relationship(s) that you believe meet the criteria listed above. If you are unsure, or need advice, please visit the Ethics Commission's Advice Portal.

Posting: A copy of this form, or a link to this form, must be kept on the public record with the other public information about the governmental decision/project. Locations on the public record include project webpages or folders, or other locations where decision/project records are maintained.

Note: If the governmental decision in question is being made during a public meeting, disclosure must be captured in the meeting minutes.

* Under The Campaign and Governmental Conduct Code, penalties may be imposed on City officers and employees who fail to disclose their personal, professional, or business relationships with any person who is the subject of, or has an ownership or financial interest in, the subject of a governmental decision being made by the officer or employee. *

DISCLOSURE

NAME OF OFFICER/EMPLOYEE

POSITION/TITLE

DEPARTMENT

NAME OF PERSON WITH WHOM YOU HAVE A RELATIONSHIP	NATURE OF THE RELATIONSHIP
	☐ Personal
	☐ Professional
	☐ Business
	☐ Other Relationship

DESCRIBE THE NATURE OF THE RELATIONSHIP

DESCRIBE THE GOVERNMENTAL DECISION(S) THAT IS RELEVANT TO THIS RELATIONSHIP

OFFICER/EMPLOYEE SIGNATURE	DATE SIGNED
DESCRIBE WHERE AND HOW THIS WAS FILED ON THE PUBLIC RECORD	DATE FILED ON THE PUBLIC RECORD