

Ethics Commission



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**SAN FRANCISCO ETHICS COMMISSION
NOTICE OF REGULAR MEETING
APRIL 12, 2004, 5:30 P.M.
and AGENDA**

**Room 408 City Hall
1 Dr. Carlton B. Goodlett Place, San Francisco**

- I. Call to order and roll call.**
- II. Public comment on matters appearing or not appearing on the agenda that are within the jurisdiction of the Ethics Commission.**
- III. Approval of the minutes of the regular meeting of March 8, 2004. (Discussion and possible action.)**
- IV. Deputy Executive Director's report**
 - 1. Budget update**
 - 2. Limited public financing program**
 - 3. Legislative developments**
 - 4. Advice and opinions**
 - 5. Investigation and enforcement program**
 - 6. Campaign finance disclosure program**
 - 7. Electronic filing program**
 - 8. Campaign finance audit program**
 - 9. Lobbyist program**
 - 10. Campaign consultant program**
 - 11. Statements of Economic Interests**
 - 12. Sunshine Ordinance Declarations**
 - 13. Education and outreach**
 - 14. Plans for governmental ethics conference in December 2004**
- V. The Sunshine Ordinance Task Force sent an Order of Determination to the Ethics Commission within which it had findings of a violation of the Sunshine Ordinance against Ginny Vida, the Executive Director of the Ethics Commission, and Mabel Ng, the Deputy Executive Director. At its March meeting, the Commissioners voted to ask an outside agency to further investigate these findings. The Commission now needs to vote on to which outside agency to refer the matter. (Discussion and possible action.)**
- VI. Search for new Executive Director of the Ethics Commission. The current Executive Director will retire effective June 1, 2004. The Commission will evaluate and identify the qualities it is seeking in an Executive Director, consider additional outreach, the selection**

process, and whether some selection duties should be delegated to a committee or to individual commissioners. Ana Borja-Valdés with the Department of Administrative Services will be joining the Commission for a discussion of these issues. (Discussion and possible action.)

- VII. Consideration of whether, under S.F. Campaign and Governmental Conduct Code section 3.234(a)(1)(E), the Commission should grant a waiver to former District Attorney Hallinan from the one-year post-employment restriction imposed under section 3.234(a)(1)(D). A staff report on this item will be available from the Commission office and on its website on April 8, 2004. (Discussion and possible action.)
- VIII. Reconsideration of proposed budget for the Ethics Commission for FY 04-05. The Commission's submitted budget proposal includes for Prop O purposes, funding for two additional staff and \$938,000 in public grants. Since its budget submission, the Mayor's Budget Office has substituted \$90,000 in temporary salaries for the two new staff positions and allocated \$670,000 to the Election Campaign Fund. (Discussion and possible action.)
- IX. Proposed regulations for implementation of Proposition E. The Commission will continue its consideration of regulations to implement the Charter amendment that was adopted by the voters in November 2003 to strengthen and clarify the City's conflict of interest laws. Additional regulations include those to implement section 3.214 disclosure of personal, professional and business relationships; section 3.220 prohibition on dual office holding; section 3.224 compensated advocacy; section 3.226 referrals; section 3.212 decisions involving family members, and section 3.230 prohibition on political activity. Staff reports on the proposed regulations are available from the Commission office and on its web site. (Discussion and possible action.)
- X. Commissioner questions and proposed future agenda items.
- a) Inquiries to the Executive Director. Commissioners may make inquiries to the Executive Director about matters of interest to the Commission and the Commission may request that the Director report back to the Commission on a particular item.
- b) Items for future meetings. Commissioners may propose items for future agendas and the Commission may determine the priority of these items. (Discussion and possible action.)
- XI. Summary of Commission Action. Commissioners will develop and approve a short summary of Commission action taken at the meeting and Commission action anticipated for the next meeting to be distributed to members of the public within 24 hours of the conclusion of the meeting. (Discussion and possible action.)
- XII. Public comment on matters appearing or not appearing on the agenda that are within the jurisdiction of the Ethics Commission.
- XIII. Adjournment.

SF Ethics Commission Agenda – Monday, April 12, 2004

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing devices.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the SF Admin. Code) or to report a violation of the ordinance, contact Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683. Telephone: (415) 554-7724; Fax: (415) 554-7854; E-mail: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can be obtained from the Sunshine Task Force, the San Francisco Public Library and on the City's web site at www.ci.sf.ca.us

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