



San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received on:

Complaint Form

The Ethics Commission has jurisdiction to investigate alleged violations of the City’s campaign finance, lobbying, conflicts of interest, governmental ethics, and whistleblower protection laws. The Commission can investigate and enforce only those laws for which it has authority.

For questions regarding specific scenarios that you may have identified as a violation before filing a complaint online, please contact us at ethics.commission@sfgov.org or 415-252-3100 prior to taking action.

You may file this form in any of several ways:

- (1) identifying yourself and verifying the truth and accuracy of your statements;
- (2) identifying yourself and declining to verify the truth and accuracy of your statements;
- (3) anonymously.

Commission Staff review all complaints to determine whether they allege sufficient facts of specific violations of law within the Commission’s jurisdiction to warrant a full investigation. The length of that process depends on numerous factors, including the complexity of the allegations and the availability of, or need to obtain, preliminary evidence.

Additionally, investigations can be complex and may take many months to resolve. Under the City’s Charter, the Ethics Commission cannot and does not confirm or deny the existence of any complaint or investigation, and may provide only general updates about the status of a complaint to the person who filed it. Commission Staff will not contact you unless we require additional information.

This complaint form does not constitute a written request to commence a civil action against the City and County of San Francisco, nor against any other individual or entity. The Ethics Commission does not act as an advocate for individuals in their disputes with City departments or employees.

For more information, see: <https://sfethics.org/enforcement>

1. COMPLAINANT INFORMATION

YOUR NAME

ADDRESS

PHONE NUMBER

EMAIL

If you need more space than is provided on any section on this form, please attach a separate document containing your responses.

2. RESPONDENT INFORMATION

Provide the name, title, affiliation (e.g. City department, campaign committee, business entity), business address, and telephone number of each person who committed the alleged violation(s).

3. DESCRIPTION OF ALLEGATION(S)

Please describe the facts you believe constitute a violation. Please provide as much specific information as possible, including the dates on which the alleged violations occurred and the names of the persons whom you believe violated the law or otherwise contributed to violations of the law.

4. WITNESS INFORMATION

Please provide the name and contact information of each person you believe may have information that would assist the Commission in its evaluation of this complaint. Also describe the information you believe such witnesses may provide.

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5. DOCUMENTATION

Please attach copies of any documents in your possession that relate to the allegations stated in this complaint.

	If you have documents that cannot be uploaded or attached (e.g. audio or video material, or information available only on the Internet), include below the URL address(es) where that information is available or indicate below that you will mail or deliver such information to the Ethics Commission. In addition, state below whether there are other records, not in your possession, that you believe may assist the Commission in its evaluation of your complaint.
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6. ADDITIONAL INFORMATION

Provide any additional information you believe may assist the Commission in its evaluation of this complaint.

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7. RELATED COMPLAINTS

If you have filed the same or similar allegations regarding the same individuals with another agency or court, identify the agency or court and attach a copy of any complaint or other written description of the allegations submitted to that agency or court.

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8. VERIFICATION

Informal complaints may be filed anonymously. Complainants who wish to remain anonymous should not complete this verification section. However, please be advised that the Commission is not required to process or respond to unverified complaints.

I certify under penalty of perjury under the laws of the State of California that the above statements are true and correct.

SIGNATURE

DATE SIGNED

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9. SUBMISSION

Before you submit this form, check this box to confirm that you have finished completing the form and have attached any relevant documents.

You may also submit your complaint hard copy to the Commission’s office address

San Francisco Ethics Commission
Attn: Enforcement Division
25 Van Ness Avenue, Suite 220
San Francisco, California 94102

via e-mail

ethics.commission@sfgov.org

or over the telephone

415-252-3100

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